GRENDON UNDERWOOD PARISH COUNCIL
All correspondence to the Parish Clerk on clerk.gupc@outlook.com
Tel: 07789938307 Web Site: https://www.gupc.org.uk/

GENERAL PARISH COUNCIL MEETING MINUTES

Pursuant to the Local Government Act 1972 (various sections), ~~a~~ General Meeting of Grendon Underwood Parish Council was held in the Village Hall, Main Street, Grendon Underwood on

Monday 27 July 2026 at 18.30hrs

Cllr Benfield had been asked to chair the meeting by the PC Chairman who was unable to attend.

Prior to the meeting being formally constituted for Council business, Cllr Benfield held a discretionary Open Forum, for contributions from Parishioners and other stakeholders attending, (under adjournment): Items requiring decisions must be deferred for inclusion in the next agenda.

1. Attendances

Councillors Present – Cllr Martindale, Cllr Scanlon, Cllr Jackman, Cllr Benfield
In Attendance – Bucks County Cllr Fealey, Clerk
Members of the Public present. None
Apologies. Cllr Moloney (Chairman)
Declaration of Disclosable Interests – None

Bucks County Cllr Fealey raised the following:

- Buckinghamshire has drafted a plan to build 91,000 houses by 2045. This is known as the Draft Local Plan for Buckinghamshire and can be viewed in full of the BCC website. The process has now reached the final stage (ending 6 September 2026) for comments from residents and organisations. The plan will then be submitted to the Planning Inspectorate for independent examination and once approved it will be the plan for Buckinghamshire. Grendon Underwood is unaffected. Lawn Farm has a small pocket of land allocated for employment. Cllr Fealey confirmed that if a large development is subsequently proposed locally, it can be overruled as it is not present in the plan.
- At a recent meeting with the Ministry of Justice, Lawn Hill was discussed. There is permitted development for the compound and associated legal clearance for the entrance.
  Buckinghamshire County Council (BCC) Planning and Highway Officers are currently considering the proposed Construction Traffic Management Plan (CTMP) and local lobbying continues with BCC to convince them Lawn Hill is not an appropriate highway.

2. Minutes of last meeting. Minutes of the meetings held on 22 June 2026 had been circulated and were deemed to have been read. **MINUTE:** Agreed unanimously.

3. Matters deferred from previous meetings:

a. New e-mail addresses and website (gov.uk). Website is live, e-mail addresses are being activated. **ACTION:** Clerk will liaise with TEEC to enable use and transfer over existing data.

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4. Planning Applications:

a. Reserved Matters – new prison PL125/32256/CONDA: see above
b. Rosefield solar farm - ongoing

5. Finance

5.1 Expense claims – **MINUTE:** Clerk expenses approved

5.2 Invoices/quotes:

- EON £45.60
- Village Hall £125.00
- Kompan £167.26 (approved by e-mail and paid by BACS 30.6.26)

MINUTE: All approved

5.3 Play area and path quote update. **MINUTE**: Cllr Moloney and Clerk meeting in August to identify areas for new path/surfaces. Clerk to obtain quotes.

6. Environment

6.1 Playground lease – Cllr Jackman confirmed Saye and Sele will now provide a new lease as due to a legal requirement they cannot amend an existing lease.
6.2 Village Gates – Reported on Fix My Street. Not a BC priority.
MINUTE: Maintenance not currently scheduled due to other priorities.
6.3 Litter Bins – now installed. **CLOSED**
6.4 Springhill - abandoned vehicles update. Cllr Scanlon contacted the prison who confirmed the new governor is now in contact with Springhill Residents Association who will take this forward. **CLOSED**

7. Biodiversity

No update provided.

8. Health & Safety

8.1 Review status of Church crossing progress at EKFB/County – ongoing
8.2 Playgrounds Inspection - Cllr Jackman confirmed no issues arising from the local monthly inspection. Kompan quarterly inspection has been completed, and overall risk rating is low.
8.3 Defibrillators Inspection - Inspections will be completed by Cllr Moloney and uploaded to The Circuit.

9. Stakeholders

9.1 Saye & Sele Foundation – Cllr Jackman confirmed a Saye and Sele meeting was taking place on 27 July 2026. Within the Foundation activities it considers

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all grant applications from parish residents aged under 25. **NOTED**: Emma Dearn is now a Trustee, nominated by the Parish Council.

9.2 Police – TVP continue to update on local activity.

9.3 Churchwarden – **NOTED:** Receipt acknowledged of recent e-mail regarding Spring Fayre 2027.

10. Personnel – Confidential Information

The Parish Council will make a resolution to exclude the public from this part of the meeting in accordance with Public Bodies (Admission to Meetings) Act 1960.

11. Open Forum for Members Only (under adjournment) for Councillors to bring items to go on the next agenda for discussion at the next meeting.

12. Date of Next Meeting - confirmed 28 September 2026 at 18:30 hrs.

GRENDON UNDERWOOD PARISH COUNCIL				
Transaction Date	Transaction Type	Transaction Description	Debit Amount	Credit Amount
01/07/2026	FPO	E.ON ENERGY	£ 45.60	
01/07/2026	SO	MARION RYLEY	£ 10.00	
02/07/2026	DD	BC RECEIPTS BCKSCNCL3500420502	£ 49.00	
20/07/2026	PAY	SERVICE CHARGES	£ 4.25	
31/07/2026	FPO	CLERK EXPENSES	£ 48.25	
31/07/2026	FPO	GU VILLAGE HALL HIRE	£ 125.00	
31/07/2026	FPO	GRENDON COMPUTERS	£ 108.00	
31/07/2026	FPO	HMRC	£ 77.45	
31/07/2026	FPO	HMRC	£ 46.74	
31/07/2026	FPO	CLERK SALARY	£ 458.00	
31/07/2026	SO	BENFIELD LANDSCAPE	£ 608.88	
03/08/2026	SO	MARION RYLEY	£ 10.00	
03/08/2026	DD	BC RECEIPTS BCKSCNCL3500422510	£ 39.20	
18/08/2026	PAY	SERVICE CHARGES	£ 4.25	
28/08/2026	FPO	HMRC	£ 77.25	
28/08/2026	FPO	CLERK SALARY	£ 458.20	
28/08/2026	FPO	GRENDON COMPUTERS	£ 54.00	

Signed as a true and accurate record …… Dated: ……

Cllr A Benfield, Acting Chairman presiding

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