GRENDON UNDERWOOD PARISH COUNCIL

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GENERAL PARISH COUNCIL MEETING MINUTES

Pursuant to the Local Government Act 1972 (various sections), ~~a~~ General Meeting of Grendon Underwood Parish Council was held in the Village Hall, Main Street, Grendon Underwood on

Monday 28 September 2026 at 18.30hrs

Prior to the meeting being formally constituted for Council business, the Chairman held a discretionary Open Forum, for contributions from Parishioners and other stakeholders attending, (under adjournment): Items requiring decisions must be deferred for inclusion in the next agenda.

1. Attendances

Councillors Present – Cllr Moloney, Cllr Martindale, Cllr Scanlon, Cllr Jackman, Cllr Benfield
In Attendance – Bucks County Cllr Fealey, Clerk
Members of the Public present. None
Apologies. None
Declaration of Disclosable Interests. Cllr Benfield, mowing.

Bucks County Cllr Fealey raised the following:

- The construction traffic for the new prison is causing disruption in local villages. Cllr Fealey has contacted the Ministry of Justice.
- One of the new road signs at the proposed updates near the church is positioned outside a resident's property. Cllr Fealey has asked for this to be repositioned.
- The Church are considering an improved footpath at the entrance.
- The next tranche of HS2 monies is now available for a road safety project.
- The Bucks Local Plan consultation period has now completed. Any observations made will receive feedback.
- Your Bucks Your Say feedback needs to be given by 18 October.
- Planning regulations are being changed by government and will become law with effect from 31 October. Two major changes are:
  1) Any application for less than 10 houses will be dealt with by planning officers only
  2) Applications for a development of up to 159 houses will be considered by a designated member and a designated officer and can be decided by the designated officer.

2. Minutes of last meeting.

Minutes of the meetings held on 27 July 2026 had been circulated and were deemed to have been read. **MINUTE:** Agreed unanimously.

APPROVED

3. Matters deferred from previous meetings:

a. New e-mail addresses and website (gov.uk)

Emails: Cllr Moloney read the following statement drafted by our IT support consultant summarising the difficulties experienced in using the new e-mails:

'Since the migration we have had intermittent problems with councillor mailboxes in New Outlook: accounts fail to connect or sync reliably, and the behaviour is inconsistent – some councillors are working normally while others are not, with no clear pattern between them. The support desk has confirmed this is a known issue affecting several of their clients, that they are still investigating it with their email provider, and that there is currently no confirmed timeframe for a fix. The only reliable workaround available is for affected users to avoid New Outlook and use Classic Outlook or another compatible mail client instead. This is manageable in the short-term and most councillors are working around it, but Microsoft is actively retiring Classic Outlook, so this is not a long-term position.,

MINUTE: Cllr Scanlon proposed the new e-mail addresses are not used until the New Outlook can be used. Seconded: Cllr Jackman
ACTION: Clerk to contact Bucks and Milton Keynes Association of Local Clerks (BMKALC) to see if any other local councils have had problems and if they offer any support.
ACTION: Clerk to contact auditors to advise Council cannot adopt Assertion 10 at this point.

Website: Cllr Moloney advised the User manual provided for the ongoing administration of the new site is not always fit for purpose resulting in excessive time spent on this activity for the Clerk.

Cllr Moloney identified errors in the website appearance on a mobile device.
ACTION: Clerk to contact website provider to rectify the issue.

4. Planning Applications:

a) Reserved Matters – new prison PL125/3226/CONDA **MINUTE:** Construction Traffic Management Plan 2 (CTMP2) accepted by Buckinghamshire County Council.
b) PL/26/06602/KA 1 The Chestnuts, Main Street – Tree maintenance to prevent damage to house and garage. **MINUTE:** Council supports. Clerk submitted neutral comment.
c) PL/26/06465/TDC Chapel, Bicester Road, Kingswood – Technical details consent following permission in principle for two dwellings. **MINUTE:** Council supports. Clerk submitted neutral comment.
d) PL/26/06583/FA 9 Darleys Close – Construction of a single storey extension (to replace existing conservatory), porch to front including new roof over existing bay window and ancillary building to front (to replace existing garage). **MINUTE:** Council supports. **ACTION:** Clerk to submit neutral comment.
e) Rosefield solar farm **MINUTE:** Temporarily closed

APPROVED

5. Finance

5.1 Invoices

- Grendon Computers £108.00 (approved by e-mail and paid by BACS 31.7.26)
- Grendon Computers £54.00 (approved by e-mail and paid by BACS 28.8.26)
- Kompan £167.26
- EON £45.60
- PKF Littlejohn LLP £378.00
- Ross Searle £84.00

MINUTE: All approved

5.2 S106 – play area and path quote. **ACTION:** Cllr Jackman to contact Joe Houston to confirm correct procedure for proposed project.
5.3 Lawn mower service. **ACTION:** Clerk to diarise for March 2027.
5.4 Thames Valley Police speed awareness competition financing. **MINUTE:** No budget available. **ACTION:** Clerk to notify Thames Valley Police.
5.5 AGAR. Cllr Moloney confirmed feedback was received during the process concerning the capitalisation of assets on the asset register. **ACTION:** Clerk to update asset register.
Cllr Moloney confirmed the audit is now complete, and the auditor certificate highlights the absence of a gov.uk e-mail address.

6. Environment

6.1 Playground lease: Cllr Jackman presented the new lease. The new lease was accepted apart from section 1.5 where the date of this meeting should be stated. **ACTION:** Clerk to contact Saye and Sele trustees to request the amendment.
6.2 Village Gates: ongoing.
6.3 Village flower beds: **ACTION:** Cllr Moloney and Cllr Scanlon to use some of ongoing budget to refresh the planters.
6.4 Springhill: Cllr Moloney advised a local resident has been in contact about the safety of the paths to village. In addition, the hedge growth is impacting the bus shelter. **ACTION:** Cllr Moloney will pursue with MOJ.
6.5 CCTV: Cllr Moloney confirmed the CCTV is now repaired and operational.
6.6 Hedge cutting: Cllr Benfield confirmed all hedge cutting is complete.
NOTED: Cllr Moloney thanked Cllr Benfield for his work.
6.7 Bus shelters: Annual clean is due. **ACTION:** Clerk to source arrange.
Timetable at Springhill bus shelter is missing. **ACTION:** Clerk to arrange replacement.
6.8 War memorial: Annual clean is due. **ACTION:** Cllr Moloney will arrange.
6.9 Village pump: Cllr Benfield confirmed the pump and been fixed and painted.
6.10 Disposal of old play equipment **MINUTE:** 2 items – Council agreed disposal.

APPROVED

6.11 Remembrance Sunday Wreath: **ACTION:** Clerk to organise Parish Council wreath. Cllrs Moloney and Benfield to attend the service on 8th November.

7. Biodiversity

MINUTE: Some local land has been secured for biodiversity.

8. Health & Safety

8.1 Church crossing progress at EKFB/County: Cllr Moloney has e-mailed Buckinghamshire County Council (BCC) for an update. Awaiting response
8.2 Playgrounds Inspection – Kompan and local: Both completed and clear.
8.3 Defibrillators Inspection - Inspections will be completed by Cllr Moloney and uploaded to The Circuit.

9. Stakeholders

9.1 Saye & Sele Foundation: Cllr Jackman confirmed grant applications continue. A licence for the Village Hall to continue using land has been agreed.
9.2 Police**:** Cllr Moloney confirmed there has been some activity with prison absconders and local anti-social behaviour.
9.3 Parish Council Land at the Church: **ACTION:** Clerk to send a copy of deeds to local Churchwarden.
9.4 Springhill: Council has received copies of the minutes for Springhill Residents Group Meeting. **MINUTE:** Cllr Moloney proposed the minutes, and subsequent e-mail correspondence is attached to these meeting minutes. Agreed unanimously.
Due to noticeboard space constraints a copy of the Springhill minutes together with Parish Council response can be found on our website https://www.grendonunderwoodparishcouncil.gov.uk
Cllr Moloney may attend the next Springhill Residents Group meeting.
9.5 Ministry of Justice: Cllr Moloney had confirmed previously that Council would assist Edgcott Parish Council with the cost of the BCC opposition.
ACTION: Clerk to request invoice.
Cllr Moloney also confirmed that at recent meetings MOJ confirmed they would consider:

1) A new roof for the village hall if there are any excess materials
2) Repairing the roads at Springhill but as an absolute one-off exercise with no further liability or responsibility.

9.6 Faith Beaumont Charity: Cllr Benfield to attend the next meeting on 6th October.

10. Personnel – Confidential Information

The Parish Council will make a resolution to exclude the public from this part of the meeting in accordance with Public Bodies (Admission to Meetings) Act 1960.

11. Open Forum for Members Only (under adjournment) for Councillors to bring items to go on the next agenda for discussion at the next meeting.

12. Date of Next Meeting - confirmed 26 October 2026 at 18:30 hrs.

GRENDON UNDERWOOD PARISH COUNCIL				
Transaction Date	Transaction Type	Transaction Description	Debit Amount	Credit Amount
01/09/2026	SO	BENFIELD LANDSCAPE	£608.88	
01/09/2026	SO	MARION RYLEY	£10.00	
03/09/2026	DD	BC RECEIPTS BCKSCNCL3500424506	£39.20	
15/09/2026	BGC	BC PAYMENTS LA01 3402088947 K		£12,337.50
21/09/2026	PAY	SERVICE CHARGES REF	£4.25	
21/09/2026	DD	SSE ENERGY SUPPLY	£14.34	
30/09/2026	SO	BENFIELD LANDSCAPE	£608.88	
30/09/2026	FPO	KOMPAN LIMITED	£167.26	
30/09/2026	FPO	E.ON ENERGY	£45.60	
30/09/2026	FPO	PKF LITTLEJOHN LLP	£378.00	
30/09/2026	FPO	ROSS SEARLE	£84.00	
30/09/2026	FPO	HMRC	£77.15	
30/09/2026	FPO	CLERK SALARY	£458.20	

Signed as a true and accurate record ……. Dated: …….

Cllr K Moloney, Chairman

APPROVED